

July 17, 2017

Subject: Minutes of General Membership Meeting

To: Chairperson, Members and Archivist,
Fredericksburg Jazz Collective

Reference: Article IV.D, para's 7 & 8, Bylaws, Fredericksburg Jazz Collective (FJC)
"Powers and Duties of Vice Chairperson"

From: Wayne D, Ploger, Vice Chairperson, FJC

The Subject meeting was planned, held and recorded in accordance with requirements in the Reference. These "Minutes" are an abbreviated record of the meeting.

The Annual, General Membership Meeting was held at the CRL Main Public Library, Caroline St, Fredericksburg, VA on July 13, 2017 from 6:00 – 7:30 PM.

Purpose: Three broad agenda items were: -- 1. To review last year's FJC activities and accomplishments; -- 2. To nominate, elect and install Chairperson and Board Members for the coming year, and 3. To address significant plans for the coming year (2017-2018).

Opening. Meeting called to order at 6:00 PM by the designated facilitator, Vice Chairperson Wayne Ploger, in accordance with his assigned duty per Reference. There were 15 members in attendance thus satisfying Quorum requirements. The Chairperson and all Board members were present except Jam Coordinator.

Looking at Last Year. Chairperson and Board members were invited to comment on activities and accomplishments within their respective areas of responsibility; ----

- Webmaster/Archives Dr. Chris Fink outlined significant accomplishment in getting our information system (web site) reconfigured to Drupal and invited members to make full use of its expanded capabilities. Offered help as needed.
- Treasurer, Alvin Calhoun highlighted success in getting the FJC fully established as a 501 C, 3 organization, and also exploring additional sources for grants.
- Promotions, Sheila Chambers was successful in getting FJC T- shirts designed and readied for sale.
- Productions & Logistics. Several shows were presented showcasing FJC capabilities including two library shows and support for Greenfields Senior Living 15th Anniversary celebration, and a yard sale. Much of Production/Logistics efforts centered around planning and coordination with our civic partners, the Fredericksburg Area Museum/Arts Commission, and the Library.

- Special Fund Raising. The FJC member volunteers again participated in the Belk Charity Challenge, netting over \$200.00 for our treasury. (Coordinated by Vice Chairman.)
- Chairperson Summary: Chairperson Maxine Clark summarized some of the above and other activities in a written summary covering details of our successful partnering with Fredericksburg Arts Commission and Museum in planning for the October Jazz Festival and Grant application and management. This report included a Budget for the Jazz Festival highlighting estimated costs totaling \$6759.28 and income from two Grants, \$1600 FAC Challenge and \$800 EDA leaving a remaining, estimated obligation of \$4359.28.

Board members and volunteers were thanked for their many efforts and contributions to our many successes.

FJC Elections, 2017 – 2018. Vice Chairman then presided over the election process with the following individuals all elected by acclamation, there being only one candidate for each of the following positions as follows:

Chairperson:	--	--	Maxine Clark
Treasurer:	--	--	Alvin Calhoun
Webmaster/Archivist	--	--	Dr. Chris Fink
Promotions:	--	--	Stephen Hu
Productions:	--	--	Harold Brooks
Logistics:	--	--	Slam Stewart
Vice Chairperson	--	--	Wayne Ploger (continued until January 2018)

Looking Ahead: The Election being concluded as above, the Meeting was turned over to the newly elected leaders for discussion of the FJC's vision and plans

Discussion/Decision Topics:

- Building incentives for membership. Planning for a "Thank You" activity for FJC members.
- Planning for the October 7, 2017 Fredericksburg Jazz Festival. Next meeting with FAC Monday, July 17, 2017 to discuss (among other things) physical layout, financing and member support.
- Fund raising including Grant issues (clarify respective obligations under grants.)
- Sale of T-Shirts; --- Decided to sell shirts for \$15 each. Sales at the meeting and later at the Jazz Jam produced about \$200 in revenue
- Other coming events: --- Music on the Steps, Library.

There being no further business, the Meeting was adjourned at 7:30 PM.

Wayne D. Ploger
Vice Chairperson