

Fredericksburg Jazz Collective

September 13, 2018 Ad Hoc Planning Summary

Where: Central Library Room 2

Time: 6:00-7:30

Topics:

Treasury Report
Jazz Week Update
Posters

In Attendance: Harold Brooks, Productions Director; Alvin Calhoun, Acting Treasurer; Maxine Clark, Chair; Chris Fink, Webmaster; Stephen Hu, Promotions Director; Bruce Middle, Jam Coordinator; Slam Stewart, Logistics Director; Harry Wilson, Vice-Chair

Treasurer: Current NSWC Balance is \$4760.75.

Chairman: Spoke to Sonja Wise, Supervisor of Events and Marketing Parks and Recreation for the City of Fredericksburg, VA. She is interested in consulting with FJC's Promotion Director. Gave very high praise for the Jazz Week flyer produced by FJC's Promotion Director.

Vice-chairman: Absent

Productions Director: Actively recruiting bands to participate in the line-up at different venues for Jazz Week. Organizing and planning the content for the FJC jazz workshop at the library. Would like to have a \$300.00 budget approved for the library workshop: Needs the money for musicians and refreshments. Would also like to serve wine during the reception phase of the workshop. Needs to apply for Virginia ABC License.

Promotions Director: Has completed the design for the posters and reproduced them for distribution. Will contact Sonja Wise. Will write an article describing FJC's Jazz Week for the Free Lance Star Newspaper.

Webmaster: Wants to have sign-up sheets at each gig performing during Jazz Week. Wanted a detailed report on how the workshop will unfold at the Library. Asked for volunteers to distribute Jazz Week Flyers. Volunteers: UMW/Chris Fink; Colonial Tavern/Slam Stewart; Billikens BBQ Co/Slam Stewart; New Orleans Café/ Chris Fink; Spencers Devon Brewing/Stephen Hu; La Petite/Auberge; Kenmore Inn/Harry Wilson

Logistics Director: Will be available to support the FJC Library workshop