

10-12-17 Ad Hoc Meeting Agenda and *Minutes*

Date: October 12, 2017

Where: Central Library Room 2

Time: 6:00 – 7:00 PM

In Attendance: *Wayne Ploger, Chris Fink, Alvin Calhoun, Slam Stewart and Stephen Hu*

Agenda

Treasurer: NSWC Bank Balance: *\$2863.82*

Vice Chairman: Belk Fall Charity Event. We each will be sent 5 tickets to sell. Give the money to Alvin. *Wayne Ploger reported on main tasks:*

Advise Board of Project Status; Instructions for people with ticket pkgs: --Sell and get money to Alvin. Promote at 12 Oct Jam; Get volunteers scheduled, trained and equipped for In-Store Sales work; Send requested times and stations to Tenisha Minor (Belk project leader). 22 Oct thru Nov 3, and Nov 4th, Charity Day.; Coordinate having supplies and volunteers at the right time and place.; Close Project; Accounting after all funds are in.

Chris volunteered for one Sunday shift; Alvin, Wayne and perhaps Maxine for weekday shifts. Wayne: early shift Nov 4; Alvin late shift for Nov 4.

Chairman: *Absent*

Productions Director: Form for Recording volunteers and their interests; 2018 Festival. *Absent; Discussed briefly by Chris Fink and those present.*

Promotions Director: Follow up on contacting Marketing Director, Spotsylvania Mall, for discussing FJC performance: Mandy Smith in the Management Office, 540-786-6660 main Number: --- *Stephen Hu reported that contract is being written for FJC to perform in the Food Court, 1 – 3 PM, Saturday, May 12, 2018.*

Logistics Director: *Slam Stewart reported “setting up” for tonight’s Jam with Harry Wilson’s band contracted to lead the evening. No problem. Organize rotation schedule for the Colonial Tavern jam, so Alvin doesn’t always have to be there for the full duration each time, and perhaps include different people each month to give the FJC promotional address to the crowd.*

Webmaster: Splitting up the Subscriber List: --- Role of Directors. *Chris Fink reported:*

1. Divide it up; assign a few names to each Board member to invite contributions and/or volunteer for committees/tasks.

2. Ideas coming from Chris shortly; Directors need to start working on 2018 Festival now. Get committees working; not just Directors.

Adjournment: *Meeting adjourned at approx 7:05 PM.*

Wayne D. Ploger
Vice Chairman, FJC